

The documentation required for the Qualifications of Calibration Metrologist Levels I, II or III is as follows:

1) Completing and signing the **Qualification** Request form, together with the Code of Conduct, sending the scanned document to global@globalpersoncert.com
The Candidate must clearly indicate which Qualification he is looking for, as indicated in the form.
The identity document, a recent photo and the Request form must be sent attached to the email.

2) Evidence of **education, experience, training and physical fitness**

2.1) **Education and Professional Experience Time:**

Level	Education	Professional experience
N1	Elementary School	Three months
N2	High school	Six months as N1
N2 direct	High school	Two years
N3	High school	Five years as N2
N3	High school in metrology related areas *	Three years as N2
N3 direct	Technical education in areas related to metrology *	Five years
N3 direct	Higher education in metrology related areas *	Two years

- Analysis will be carried out on a case-by-case basis by GLOBAL, based on a request substantiated by the Candidate.

2.2) **Training:**

For all Qualifications, the candidate must demonstrate that has performed theoretical and practical training, as indicated below

Level	Theoretical	Practical	Total
1	32	8	40
2	28	8	36
3	24	0	24

For direct access to certification as Level 2, the Candidate must demonstrate training for both Levels 1 and 2;

For direct access to certification at Level 3, the candidate must demonstrate training for Levels 1, 2 and 3.

2.3) **Evidence of the Professional Experience and Training Time**

Proof of the time of professional experience in the specific sector where the Candidate is seeking certification can be done:

a) By registering the activity in the Professional Card.

- b) By sending relevant Technical Documentation prepared by the Candidate.
- c) Can be declared by the employer of the Candidate.
- d) By declaration of the companies / organizations where the activity was carried out, clearly indicating the person responsible for the declaration, in order to allow it to be confirmed.
- e) By evidence of notorious knowledge, confirmed by the recognition of peers, of the Associations, by publications and relevant presentations in Congresses.

Proof of training time on specific Qualification sought by the Candidate can be done:

- a) By sending Certificates of participation in courses accepted as relevant to the required topics.
- b) By declaration of the Employer, internal training relevant to the required topics.
- c) Certificates of participation in Congresses and other events that address topics relevant to the desired Qualification.

2.4) **Physical Fitness**

Physical fitness is verified in the Practical Exam.

3) **Evidence of approval in the Exams**

To be registered the Candidate must pass the Theoretical Exam and the Practical Exam of the Qualification.

Passing the Exams must have been obtained within one year.