

CONTROL OF REVISIONS

Initial emission: 10/01/20XX

OBJECTIVE	Activities (What, how and when)	Who and Care to be taken
Assure the correct cleaning to avoid contamination of the effluent that can cause environmental impact	Inspect the fat box once a week. Clean monthly, collecting waste.	The cleaning sector is responsible for carrying out the weekly inspection, collecting waste and informing the environmental area.
APLICACION	Inform the environmental area, which must request the collection with the licensed company, if necessary, of fatty residues.	Protective gloves and rubber boots must be used to remove fatty residues. Safety glasses can be used.
This procedure is applicable to the cleaning and verification of spills from the grease retention box of kitchen and restaurant	The environmental area must control the collection, filling out the document, collecting the signature of the truck driver and filing the road. Request the sending of the signed copy at the final destination or receive the certificate of the final disposal of the waste and file it. Receive a manifest duly signed by the final destination and store it Request semiannual analysis to certify that the effluent generated for the sewage network is within the permitted parameters.	In case of accidents or incidents, report to the Process Leader, who will take corrective measures, including the involvement of the environmental area if necessary.
		