



Audit Report

F20
Revision 03
20VV/11/10

Lead Auditor: John Souza	Auditors/Experts: -----	Audit Objective: Internal Audit
Audit Criteria: 9001/14001/45001	Audited Sectors: as indicated	Date of the Audit: 20YY/02/14-18

Comments related to the performance of the Audit:

Sectors Audit Report: PURCHASES, SALES, HR

LEAD AUDITOR: John Souza

The audit at the various locations went smoothly and the Annual 20YY Audit Program was completed.

The human resources sector that was not audited last year has now been audited and is well organized and controlled

The effectiveness of corrective actions for the following 20XX non-conformities was verified:

NC 01 - Cleaning products purchased from supplier A. Silva Ltda, are not on the list of approved suppliers

NC 02 - The purchase order for horse food, made on 11/20/2016, was not found

NC 03 - The sales team does not know the Quality Policy

Evidence collected:

NC 01 - The warehouse is disorganized and leaks when rain occurs (this NC was registered in case of trying to observe the 20XX for which there was no action)

Audit findings:

The Purchasing Sector needs to improve control of the Warehouse

Lead Auditor's Recommendations:

Evaluate acquisitions again within a maximum period of 6 months in an extraordinary audit.



Audit Report

F20
Revision 03
20VV/11/10

Lead Auditor: John Souza	Auditors/Experts: -----	Audit Objective: Internal Audit
Audit Criteria: 9001/14001/45001	Audited Sectors: as indicated	Date of the Audit: 20YY/04/05-06

Comments related to the performance of the Audit:

Sectoral Audit Report: MAINTENANCE

LEAD AUDITOR: John Souza

The audit went smoothly and the 20AA Annual Audit Program was completed.

The controls of the measuring equipment were checked

The protective equipment for use in electricity has been replaced by new equipment.

Evidence collected:

NC 01 - The cleanliness of the facilities is not good. There is oil on the floor (recorded as Observation in audit 20XX)

Audit findings:

The sector has improved its organization

Lead Auditor's Recommendations:

Assess the effectiveness of corrective action in the next internal audit.



Audit Report

F20
Revision 03
20VV/11/10

Lead Auditor: John Souza	Auditors/Experts: -----	Audit Objective: Internal Audit
Audit Criteria: 9001/14001/45001	Audited Sectors: as indicated	Date of the Audit: 20YY/03/04-05

Comments related to the performance of the Audit:

Sectoral Audit Report: BOARD

LEAD AUDITOR: John Souza

The audit went smoothly and the Annual 20YY Audit Program was completed.

During the audit, director Peter Silva was present.

Evidence collected:

NC01 - The Critical Analysis Meeting is poorly documented, because it does not record the exit of the critical analysis, focusing only on the records of the analysis (This Non-Conformity results from the non-action of Observation 20XX)

Audit findings:

In the next audit, it should be checked if there has been an improvement in the critical analysis log

Lead Auditor's Recommendations:

Evaluate the records at the next audit.



Audit Report

F20
Revision 03
20VV/11/10

Lead Auditor: John Souza	Auditors/Experts: -----	Audit Objective: Internal Audit
Audit Criteria: 9001/14001/45001	Audited Sectors: as indicated	Date of the Audit: 20YY/05/22-26

Comments related to the performance of the Audit:

Sectoral Audit Report: RESTAURANT

LEAD AUDITOR: John Souza

The audit in the kitchen and cafeteria went smoothly and the Annual 20YY Audit Program was completed.

The waste sector was checked.

Evidence collected:

NC 01 - The restaurant garbage sector was leaking liquids into the environment

NC 02 - The personal protective equipment established for the kitchen is not used.

NC 03 - Meat temperature control is not working

Audit findings:

Sectors are organized and operate well

Lead Auditor's Recommendations:

Assess corrective actions in the next internal audit.