



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: ANGEL BONALUME

FUNCTION: CHEF

Date: 20XX/12/10

1 REQUIRED QUALIFICATION

EDUCATION: Third Degree

TRAINING: Graduated as Kitchen Chef

SKILLS: Leadership. Communicative and responsible

EXPERIENCE: 02 years of work as Chef of an international restaurant

2. EXISTING QUALIFICATION

Education: : Third Degree

Training: Graduated as Kitchen Chef

Skills: Considered communicative and responsible person, according to letter of recommendation received from the Chief in the previous job

Experience: 2 years as a cook and 1 year as Chef in an international restaurant.

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected considering professional experience of 3 years in an international in restaurant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: MARTIN BRAVO

FUNCTION: CLEANING ASSISTANT

Date: 20XX/09/10

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: Not required

SKILLS: Communicative and responsible

EXPERIENCE: Not required

2. EXISTING QUALIFICATION

Education: High School

Training: None.

Skills: Communicative.

Experience: 4 years of work in a bar

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: OLGA VASCONCELOS

FUNCTION: CLEANING ASSISTANT

Date: 20XX/09/27

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: Not required

SKILLS: Communicative and responsible

EXPERIENCE: Not required

2. EXISTING QUALIFICATION

Education: High School

Training: None.

Skills: Communicative.

Experience: No work experience

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: JORGE MARQUES

FUNCTION: COOKER

Date: 20XX/12/10

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: No training required

SKILLS: Communicative and responsible

EXPERIENCE: 02 years of work as Cooker of an international restaurant

2. EXISTING QUALIFICATION

Education: : High School

Training: Food contamination prevention course

Skills: Considered as communicative and responsible according to the letter of recommendation received from the Head of the previous job

Experience: 2 years in bar kitchen and 1 year in the kitchen of an international restaurant

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected considering professional experience of 2 years in a bar kitchen and 1 year in the kitchen of an international restaurant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: LAURA ORLANDI

FUNCTION: COOKER

Date: 20XX/12/10

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: No training required

SKILLS: Communicative and responsible

EXPERIENCE: 02 years of work as Cooker of an international restaurant

2. EXISTING QUALIFICATION

Education: : High School

Training: Food contamination prevention course

Skills: Considered as communicative and responsible according to the letter of recommendation received from the Head of the previous job

Experience: 4 years in bar kitchen

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected considering professional experience of 4 years in a bar kitchen

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: ALAN FUENTES

FUNCTION: KITCHEN HELPER

Date: 20XX/08/10

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: Not required

SKILLS: Communicative and responsible

EXPERIENCE: 01 year of work in kitchen of restaurant

2. EXISTING QUALIFICATION

Education: High School

Training: None.

Skills: Communicative.

Experience: 2 years of work in kitchen of bar

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap detected even considering professional experience is not in restaurant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: LEYLA PIRES

FUNCTION: KITCHEN HELPER

Date: 20XX/12/18

1 REQUIRED QUALIFICATION

EDUCATION: High School

TRAINING: Not required

SKILLS: Communicative and responsible

EXPERIENCE: 01 year of work in kitchen of restaurant

2. EXISTING QUALIFICATION

Education: High School

Training: None.

Skills: Communicative.

Experience: No previous work in kitchen

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: No gap considered as previous experience in kitchen is not considered so important for a Kitchen Helper

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No gap detected

Critical Review (apt to perform the function?)

Yes

No