



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Mary Rodriguez

FUNCTION: ADMINISTRATIVE MANAGER

Date: 20XX/06/20

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Management

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work as Manager

2. EXISTING QUALIFICATION

Education: College

Training: Business Administration

Skills: Communicative and responsible person

Experience: 02 years of work in quality management system

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: The experience with ISO 9001 is considered as relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Considered that there is no Gap

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Silvia Carmano

FUNCTION: ENVIRONMENTAL ANALYST

Date: 20XX/10/20

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: 14001 Internal auditor course

SKILLS: Communicative and responsible

EXPERIENCE: 01 years of work in environmental management system

2. EXISTING QUALIFICATION

Education: College

Training: Biology

Skills: Communicative and responsible person

Experience: None

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: Gap considered as not relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Gap detected is not relevant

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Mark Santino

FUNCTION: FARM MANAGER

Date: 20XX/06/28

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Management of Farm

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work as Manager of Farm

2. EXISTING QUALIFICATION

Education: College

Training: Veterinary

Skills: Communicative and responsible person

Experience: 02 years of work in farm

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: The experience as veterinary is considered as relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Considered that there is no Gap

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Steve Morales

FUNCTION: HEAD OF MAINTENANCE

Date: 20XX/06/28

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Engineer

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work in engineering

2. EXISTING QUALIFICATION

Education: College

Training: Engineer

Skills: Communicative and responsible person

Experience: 03 years of work in engineering

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: There is no Gap

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No Gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Steve Morales

FUNCTION: HEAD OF SAFETY

Date: 20XX/06/28

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Safety and Risk Assessment

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work in safety

2. EXISTING QUALIFICATION

Education: College

Training: Engineer with training in safety

Skills: Communicative and responsible person

Experience: 03 years of work in safety engineering

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: There is no Gap

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No Gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Frank Smith

FUNCTION: HOTEL MANAGER

Date: 20XX/06/20

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Hotel Management

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work in Hotel Management

2. EXISTING QUALIFICATION

Education: College

Training: Business Administration with emphasis in Hotel Management

Skills: Communicative and responsible person

Experience: 02 years of work in hotel

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: The experience in hotel management is considered relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Considered that there is no Gap

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: John Souza

FUNCTION: MANAGEMENT SYSTEM MANAGER | Date: 20XX/06/20

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: 9001 14001 18001 Management Systems

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work in Management Systems

2. EXISTING QUALIFICATION

Education: College

Training: 9001 Internal Auditor Course

Skills: Communicative and responsible person

Experience: 02 years of work in Quality Management System

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: The experience in 14001 and 18001 is not considered as relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Considered that there is no Gap

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Mariliz Jimenez

FUNCTION: OH&S ANALYST

Date: 20XX/10/20

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: 18001 Internal auditor course

SKILLS: Communicative and responsible

EXPERIENCE: 01 years of work in OH&S management system

2. EXISTING QUALIFICATION

Education: College

Training: Biology

Skills: Communicative and responsible person

Experience: Do not have

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: Gap considered as not relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Gap accepted

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Marcelo Figueira

FUNCTION: QUALITY ANALYST

Date: 20XX/09/10

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: 9001 Internal auditor course

SKILLS: Communicative and responsible

EXPERIENCE: 01 years of work in quality management system

2. EXISTING QUALIFICATION

Education: College

Training: 9001 Internal auditor course

Skills: Communicative and responsible person

Experience: 01 year of work in quality management system

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: There is no Gap

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

No Gap detected

Critical Review (apt to perform the function?)

Yes

No



COMPETENCE EVALUATION

F10
Revision 00
01/07/20VV

NAME: Sandra Martinez

FUNCTION: SPA MANAGER

Date: 20XX/06/28

1 REQUIRED QUALIFICATION

EDUCATION: College

TRAINING: Management of SPA

SKILLS: Leadership, communicative and responsible

EXPERIENCE: 02 years of work in SPA

2. EXISTING QUALIFICATION

Education: College

Training: Biologist

Skills: Communicative and responsible person

Experience: 02 years of work in SPA

3. GAP ANALYSIS AND ACTION PLAN

Gap Analysis: The experience in Biology is considered relevant

Action Plan: No action plan required

4. VERIFICATION OF EFFECTIVENESS TO CLOSE THE GAP

Comment:

Approved

Not approved - Explain?

Considered the Gap is not relevant

Critical Review (apt to perform the function?)

Yes

No